



VENDOR APPLICATION

June 18th & 19th, 2016
 Held at Freshwater Farms of Ohio,
 One mile north of Urbana at 2624 US Hwy. 68
www.fwfarms.com

APPLICATION DEADLINE: MAY 28TH.

APPLICANT INFORMATION

*Company/Group Name: _____

*Contact Person: _____

*Phone #: _____ Alternate Phone #: _____

*Mailing Address: _____

*City: _____ *State: _____ *Zip Code: _____

Email: _____

Website: _____

**Required Fields*

DESCRIPTION OF BOOTH

Give a detailed description of your organization/business and what you plan to promote/sell at your vendor booth.

1 Mail Application To:
 Freshwater Farms of Ohio
 Attn: Drum Circle Committee
 2624 N. U.S. Highway 68,
 Urbana, Ohio 43078

VENDOR BOOTH FEES	
<input type="checkbox"/> 10'x10' Booth	\$50
<input type="checkbox"/> One, Shared 115V Circuit (For lights only)	\$10

2 We will notify you once your application has been approved or denied.

TOTAL \$

3 Once approved, we will hold your booth space for 7 days or until payment is received (whichever comes first). If payment has not been received within 7 days of acceptance, we may give your space to another vendor.

- PAYMENT OPTIONS**
- 1) Credit card (in person or by phone)
 - 2) Cash in person at our farm's retail store
 - 3) Check payable to: Freshwater Farms of Ohio

ANY QUESTIONS
 Contact Tim: 937-652-3701 or timlevanffo@gmail.com.

OFFICE USE ONLY

<input type="checkbox"/> VENDOR IS APPROVED - Date _____	<input type="checkbox"/> PAYMENT RECEIVED - Date _____
Notes: _____	Circle Payment Type: Cash Credit Check # _____



2016 VENDOR INFORMATION & RULES

JUNE 18th & 19th, 2016

Held at Freshwater Farms of Ohio,
One mile north of Urbana at 2624 US Hwy. 68

www.fwfarms.com

VENDOR PARTICIPATION REQUIREMENTS

This event takes place on June 18th & 19th, 2016. The hours are 6pm-9pm on Friday, noon-5pm on Sunday. Vendors are required to be operational during those hours.

REQUIRED PERMITS AND INSURANCES

All vendors making sales must possess a valid State of Ohio Vendor License. Contact the Champaign County Auditor's Office at (937) 484-1640 for information on how to get a retail vendor license.

SET-UP/TEAR-DOWN

Set-up Time: Saturday: 10am-4pm

The farm is open to the public from 10am-6pm on Saturday - **DO NOT BLOCK THE DRIVEWAY** as customers will need access to the fish barn at the back of the property.

Tear-down Times: Vendors may begin final tear-down of their booths at 5pm on Sunday until 8pm.

BOOTH SPACE

All booth spaces are located outdoors on a grass or gravel area. Only the booth space will be provided. Vendors must provide their own canopies, tents, tables and chairs, etc. The event will take place rain or shine, so come prepared.

VENDOR SALE ITEMS

Vendors may only sell items they listed on their application. **If you are selling bottled water, do not price it below \$1.** NO tobacco, alcohol, firearms or weapons of any kind are allowed. NO racist, sexist, political or obscene merchandise or literature is allowed.

CANCELLATIONS

You may cancel your application in writing at any time up until May 28th, 2016 for a refund of all deposits and fees paid. Refunds will not be issued for cancellations made after this date.

PARKING

Parking will be located in the field on the south side of the property along US Highway 68.

CLEAN-UP

Clean-up of the booth area is the responsibility of the vendor, including trash removal. We will provide trash barrels that you can empty your trash into periodically. We strive to keep the grounds as clean as possible for our guests. Your help is greatly appreciated!

LIVE ANIMALS

Any animal brought onto the festival grounds must be on a secured leash or in a cage or carrier, socialized/sociable, and healthy.

TENT CAMPING / RV PARKING

Tent camping and RV parking is permitted. Contact us for more information. **NO ELECTRIC, WATER OR SEWAGE CONNECTIONS ARE AVAILABLE.** However, potable water is available from the hydrant.

RESTROOMS & SHOWER

Two public restrooms, one with a shower, are available for your use in our retail barn after 9:30pm Friday.

INFO & QUESTIONS... Contact Tim Levan - By email: timlevanffo@gmail.com ~or~ 937-652-3701