



Be sure to fill out and send in BOTH SIDES of this application.  
**INCLUDE your full menu (so we can post on our website) and proposed booth layout with dimensions.**

## APPLICATION DEADLINE - AUGUST 1ST, 2025

Final payment must be submitted on or before above dates for rate to be applied and application to be accepted.  
 Vendors with payment made by above deadline will receive coverage on our festival website.

### IMPORTANT

**Before making your booth selection:** Keep in mind that ALL of your equipment will need to fit within the selected booth space as you will have neighboring vendors close by. NO passenger vehicles permitted within your booth space. (See the vendor rules for more details.)

The OFSF Committee may:

(1) Deny your application if we have already approved another vendor that has a very similar menu or  
 or

(2) Approve your application on the condition that you remove specific items from your menu that another vendor has already been approved to sell in order to minimize direct competition between vendors.

#### EXCLUDES:

ALL seafood dishes,  
 beverages & common side  
 dish items such as french  
 fries, coleslaw, etc.

### PER SATURDAY BOOTH FEES

	single Saturday	two Saturdays	all three Saturdays
<input type="checkbox"/> <b>PRIME FOOD Booth, 15'x25'</b> (25' Frontage. <i>Only 3 Available</i> )	\$150	\$300	\$300
<input type="checkbox"/> <b>15'x25' FOOD Booth</b> (25' Frontage)	\$100	\$200	\$200
<input type="checkbox"/> <b>15'x15' FOOD Booth</b>	\$50	\$100	\$100
<input type="checkbox"/> <b>15'x15' NON-FOOD Booth</b> (includes Arts, Crafts & Non-Profit Groups)	\$25	\$50	\$50

**Booth Fee TOTAL: \$**

### ELECTRICAL OPTION FEES

	single Saturday	two Saturdays	all three Saturdays
<input type="checkbox"/> A Dedicated <b>115V</b> Circuit up to <b>20 amps</b>	\$20	\$40	\$40
<input type="checkbox"/> A Dedicated <b>115V</b> Circuit up to <b>30 amps*</b> (NEMA TT-30 RV Plug)	\$35	\$70	\$70
<input type="checkbox"/> A Dedicated <b>220V</b> Circuit up to <b>50 amps*</b> (NEMA 14-50 RV Plug)	\$75	\$150	\$150

\* These connections are limited and will be assigned on a first-come, first-served basis.  
**No generators are permitted on the grounds.**

**Electrical TOTAL: \$**

### WATER CONNECTION

Potable Water Hydrants are accessible at no cost - see map (Health Dept. Approved)  
 Running a potable water line to your vendor space is available for \$10 per day needed

	single Saturday	two Saturdays	all three Saturdays
<input type="checkbox"/> A dedicated Potable Water line needed	\$10	\$20	\$30

**Water TOTAL: \$**

**TOTAL Fees Due Upon Approval: \$**

### Questions?

eventmanagerffo@gmail.com  
 937-652-3701

**1 MAIL to:**  
 Freshwater Farms of Ohio  
 Attn: OFSF Committee  
 2624 N. U.S. Highway 68,  
 Urbana, Ohio 43078  
 OR

**EMAIL** a Scanned Application to:  
 ofsfinfo@fwfarms.com

**2** We will notify you once your application has been approved or denied.

**3** Once approved, we will hold your booth space for 7 days or until payment is received (whichever comes first). If payment has not been received within 7 days of acceptance, we may give your space to another vendor.

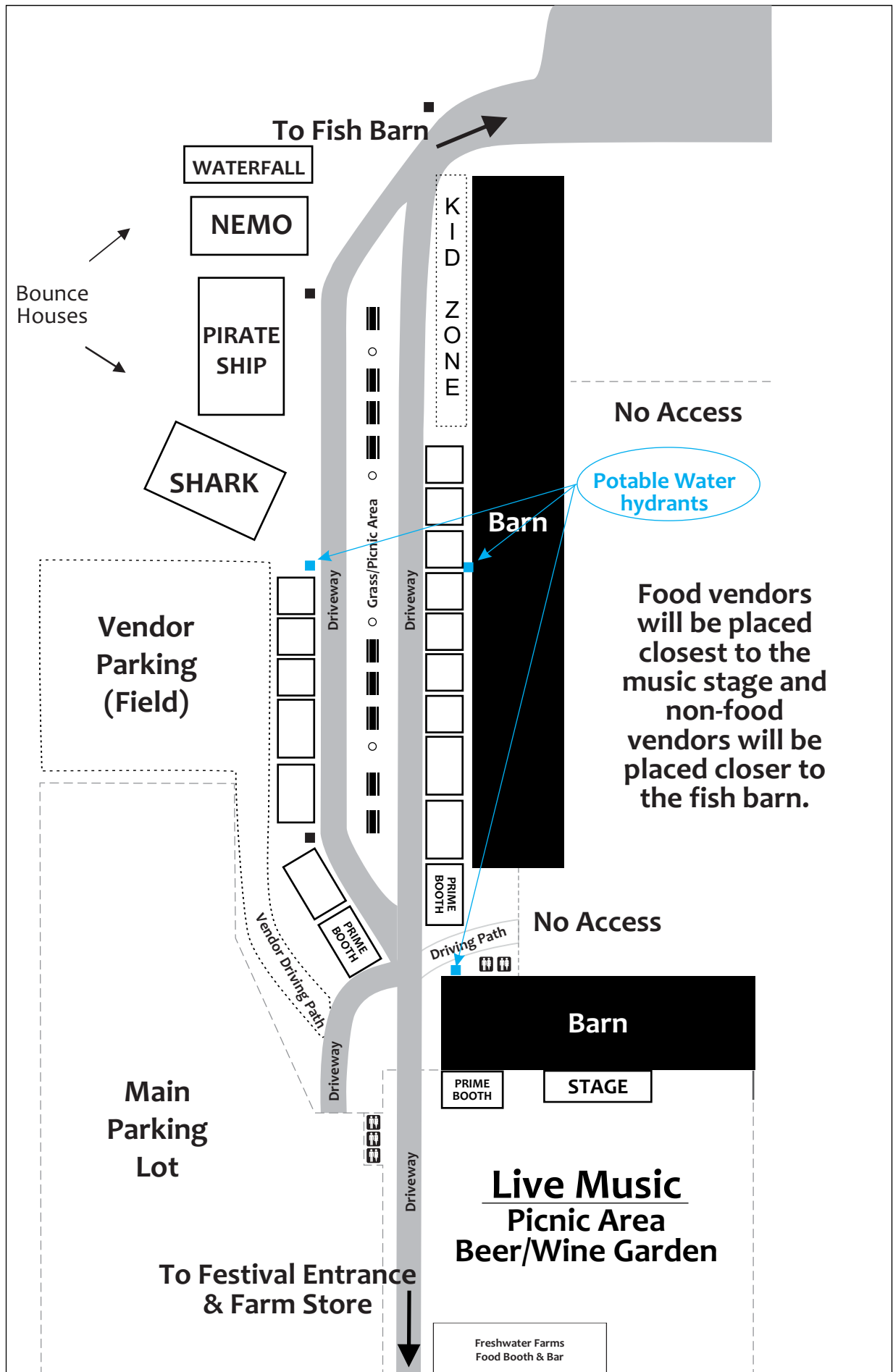
#### PAYMENT OPTIONS

- 1) Credit card (in person or by phone)
- 2) Cash in person at our farm's retail store
- 3) Personal check payable to:  
 Freshwater Farms of Ohio, Inc.

Visit [www.ohiofishandshrimpfestival.org](http://www.ohiofishandshrimpfestival.org) to stay up-to-date with festival information and event schedules.

# Vendor Layout

Below is a layout of the grounds showing the general area where vendor booths are located.





# 2025 VENDOR INFORMATION & RULES

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## Changes for 2025:

- Vendors can select one, two or all three Saturdays (there is a price break for coming all three Saturdays)
- Local arts and crafts are encouraged; no commercial vendors
- Commercial Vendors are encouraged to be a sponsorship partner for advertising

## REQUIRED PERMITS AND INSURANCES

Vendors making retail sales must possess a valid License issued by the State of Ohio. Contact the Champaign County Auditor's Office at (937) 484-1600 for information on how to get a retail Vendor license.

Vendors making food sales contact the Champaign County Health Dept. at (937) 484-1605 for information on how to get a food vendor license. A violation of Ohio law is YOUR responsibility. Violators are not eligible for a refund.

## SET-UP/TEAR-DOWN

**Set-up Times:** Vendor set-up will be as soon as 10am on the Friday preceding the Saturday event until 10pm, or as early as 7am on the Saturday of the event. Please bring the help you need to setup & tear down your own booth. Vendor vehicles should be removed to parking areas by 9:30am on the event Saturday. The public will be admitted at 10am.

Special arrangements can be made in advance if warranted.

Vehicles will be allowed on festival grounds (not including parking areas) ONLY during set-up hours and will not be permitted back on the grounds until advertised closing or when the festival coordinator has deemed it is safe to permit vehicles on the grounds. As a courtesy to other Vendors, please remove your vehicle(s) from your set-up area as soon as you're finished unloading to avoid vehicle congestion.

**Tear-down Times:** Booth tear-down on Saturday is 8pm until 10pm. Additional tear-down time is available on Sunday from 10am-5pm. Normal open hours for Freshwater Farms is Monday through Saturday, 10am-6pm.

## BOOTH SPACE

All booth spaces are located outdoors on a grass or gravel area. Only the booth space will be provided. Vendors must provide their own canopies, tents, tables and chairs, etc. The festival is open rain or shine so come prepared. We will have overnight security but encourage you to take reasonable precautions.

## VENDOR SALE ITEMS

Vendors may only sell approved items they listed on their application. Any additional items need to be approved by the OFSF committee prior to the festival to ensure another vendor isn't already selling them. **If you are selling bottled water or canned soda, do not price it below \$2.**

NO tobacco, e-cigarettes, vape juice or vaping paraphernalia, alcohol, firearms or weapons of any kind are allowed to be sold. NO racist, sexist, political, obscene merchandise or literature is allowed.

## **VENDOR PACKET**

Upon approval a vendor packet will be mailed/emailed to you 2-3 weeks prior to the festival. This packet will include details on parking and arrival instructions.

## **CANCELLATIONS**

You may cancel your application in writing at any time up until July 31st, 2025 for a refund of all fees paid. Refunds will not be issued for cancellations made after this date.

## **PARKING**

A separate parking area will be provided for Vendors. Two parking passes and complete details will be mailed with your Vendor packet.

## **CLEAN-UP**

Clean-up of the booth area is the responsibility of the Vendor, including trash removal during and after the festival. We will provide trash barrels as well as dumpsters that you can empty your trash into periodically. We strive to keep the festival grounds as clean as possible for our guests. Your help is greatly appreciated!

## **ELECTRICITY**

Limited electrical hook-ups are available as stated on the Vendor application and will be granted to the first Vendors to apply. **No generators are allowed.**

## **FIREARMS**

NO firearms or weapons of any kind are allowed on the grounds.

## **LIVE ANIMALS**

Any animal brought onto the festival grounds must be on a secured leash or in a cage or carrier, socialized/sociable, and healthy.

## **TENT CAMPING / RV PARKING**

Vendors are welcome to camp in the Vendor parking area at no charge Friday or Saturday night. Additional RV parking & tent camping is available for the public on Friday & Saturday Nights. We ask that you be respectful of other vendors and be sure not to obstruct the driveway. Campers are responsible for dealing with their own trash.

## **RESTROOMS & SHOWER**

Two public restrooms, one with a shower, are available for your use in our retail barn and will remain open overnight. Portable toilets will also be available on the festival grounds.

## **LODGING**

A list of area hotels, bed & breakfasts and camping sites can be found on our website under the explore tab. [www.ohiofishandshrimpfestival.org](http://www.ohiofishandshrimpfestival.org).

## **FOR FESTIVAL INFORMATION AND QUESTIONS...**

Email: [ofsfinfo@fwfarms.com](mailto:ofsfinfo@fwfarms.com) / Call: 937-652-3701